



## **UITP ACADEMIC NETWORK CHARTER**

### **1. Mission and field of discussion**

The UITP Academic Network's mission will be to brief UITP and its members on the latest advances in all scientific disciplines concerning urban and regional public transport. Its actions will be resolutely future-orientated. The UITP Academic Network's priority study topics will be the rapidly-evolving spheres that are shaping the future of public transport. The UITP Programmes Committee may formulate guidelines with regard to these priorities.

The new network's field of discussion, which is very broad, chiefly includes the following topics:

- overall urban mobility policies: co-ordination between urban planning and transport, controlling car traffic, priorities for public transport;
- globalisation and new forms of organising public transport;
- global warming and public transport;
- charges for urban journeys and public transport funding;
- management of public transport companies: cost control, quality management, safety, etc.;
- intermodalism: organisation, physical aspects, fares and passenger information;
- technology innovation: "clean" buses, light rail and "intermediate modes", rail automation and safety, information technology, etc..
- marketing

### **2. Membership**

All academic and researcher members of UITP automatically become members of the UITP Academic Network.

### **3. UITP Academic Network chairmanship**

The UITP Academic Network will elect a Chairperson and a Vice-Chair.

The Chairperson and the Vice-Chair will be elected for a period of two years, renewable once.

The Chairperson may become a member of the UITP Programme Committee.

The terms of office of the Chairperson and the Vice-Chair will begin with their election.

In his/her absence, the Chairperson will be replaced by the Vice-Chair.

## **4. Working method**

### **4.1. *UITP Academic Network meetings***

The UITP Academic Network will meet at least once a year (either at UITP headquarters in Brussels, at the invitation of a member or during UITP Events).

The Chairperson and Vice-Chair will be elected during a UITP Academic Network meeting.

Agendas for meetings will be established by the Chairperson. Agendas will always include the establishment or updating of the Network's working programme.

### **4.2. *Working language***

The working language during meetings will be English.

### **4.3. *Technical assistance***

Technical assistance for the UITP Academic Network will be provided by UITP's Knowledge and Membership Services department. This will include the administration of meetings and assistance to the members.

Invitations to meetings will be sent out at least 6 weeks beforehand. This invitation will include the agenda and a registration form.

If relevant, briefing documents for meetings will be sent out at least 2 weeks in advance. These documents will be produced in English.

Draft minutes, produced in English, will be sent to the Chairperson for approval 3 weeks after the meeting. The finalised minutes will be distributed 1 week after receipt of the Chairperson's observations.

## **5. Output**

The UITP Academic Network's work will consist of:

- core briefs, reports and articles for "Public Transport International";
- participation in conferences and workshops;
- participation of the academic members at the Commissions / Committees (if approved by the Com. Chairperson)

## **6. Communication**

The Network will also have other UITP communication tools at its disposal: publications, conferences, workshops, as well as a web page on the UITP website.

## **7. Changes to the UITP Academic Network charter**

Any changes to this charter must be approved by a majority of the Network's members present or represented.

-----